Helpful Tips for SSI Reporting for the Centers for Medicare and Medicaid Services' Hospital Inpatient Quality Reporting Program (CMS Reporting Program) via NHSN

The following steps should be completed prior to the quarterly CMS Reporting Program deadline:

☐ **Verify Your Facility's CMS Certification Number (CCN)**

An accurate CCN is required for those facilities participating in the CMS Reporting Program, as this is the ID that will be used to submit SSI data to CMS on your behalf. To update the CCN, use the **Facility > Facility Info** option within NHSN. At the top of the Facility Information screen, verify and update, if necessary, the CCN in the appropriate data entry field. If any changes have been made, remember to click the **"Update"** button at the bottom of screen. *Please be sure to double- and triple-check this number!*

☐ **Check the Monthly Reporting Plan each month**

When NHSN releases SSI data to CMS for those hospitals participating in the CMS Reporting Program, only those months in which the facility included SSI in its NHSN monthly reporting plan (MRP) will be included (i.e., in Plan SSI). It is the responsibility of each facility to check their MRPs for compliance with this requirement.

☐ **Enter procedure records for each procedure category and month under surveillance**

Per the NHSN reporting requirements, facilities must enter a procedure record for each procedure performed that is included in the SSI surveillance per the monthly reporting plan.

☐ **If no events have been identified, check "Report No Events"**

IMPORTANT! Beginning with 2012 data, facilities must appropriately **Report No Events** for those procedures and months for which no events of each type under surveillance were identified. If no events have been reported and this box is not checked, your data will <u>not</u> be submitted to CMS. For instructions, please see: http://www.cdc.gov/nhsn/PDFs/CMS/How-to-Report-No-Events-SSI.pdf

☐ **If SSIs have been identified, enter these events and link to the attributable procedure record**

Per the NHSN reporting requirements, facilities must enter a record for each SSI identified following the procedure categories under surveillance.

☐ **Use NHSN Analysis Tools to check for accuracy and completion**

The NHSN Analysis Output Option, "SIR – Complex 30-Day SSI Data for CMS IPPS" was created in order to allow facilities to review those SSI data that would be submitted to CMS on their behalf. For more information about this output option, please see **Using the "SIR – Complex 30-Day SSI Data for CMS IPPS" Output Option** on the NHSN website: http://www.cdc.gov/nhsn/PDFs/CMS/CMS-IPPS-SSI-SIR.pdf

Additional Resources:

Operational Guidance for Reporting Surgical Site Infection Data to CDC's NHSN for the Purpose of Fulfilling CMS's Hospital Inpatient Quality Reporting (IQR) Program Requirements: http://www.cdc.gov/nhsn/PDFs/FINAL-ACH-SSI-Guidance.pdf

NHSN Patient Safety Component Manual: http://www.cdc.gov/nhsn/TOC_PSCManual.html